



Wheldrake Parish Council

www.wheldrake-pc.gov.uk

Clerk: Mrs G Powell clerk@wheldrake-pc.gov.uk

Chairman: Cllr Aidan Nelson aidan.nelson@wheldrake-pc.gov.uk

OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL MEETING TO BE HELD VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY 29TH JULY 2020 AT 7PM.

**DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED,
THE MEETING WILL NOT TAKE PLACE AS USUAL IN THE VILLAGE HALL.
IF RESIDENTS WOULD LIKE TO JOIN THE MEETING VIA VIDEO CONFERENCE,
PLEASE CONTACT THE CLERK FOR DETAILS BY TUESDAY 28TH JULY.**

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations. Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.

- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 3 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1:

- 1 **Welcome:**
Chair to welcome councillors, clerk and visitors to the meeting.
- 2 **Apologies/Attendance:**
 - a. **Attendees:**
Chair to note Councillors and visitors present at the meeting.
 - b. **Apologies:**
Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
 - c. **Attendance Book:**
All present are requested to sign the Attendance book.
- 3 **Interests:**
Chair to remind members to make any declarations of interest on any agenda item(s).
- 4 **Minutes:**
 - a. To resolve whether to accept the Minutes of the meeting held on Wednesday 24th June and the extraordinary meetings held on Wednesday 1st July and Monday 13th July.
 - b. If approved, Chair to sign minutes as a true record.
- 5 **Council** to receive comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting).*
Items received by the clerk since the last meeting and to resolve any action to be taken:
- 6 **Correspondence received (details of which is sent to each Cllr ahead of the meeting)**
- 7 **Reports:** for information only from:
 - a. **Ward Councillor**
 - b. **Police**
 - c. **Other (to include update report from Clerk)**

- 8 Planning:**
- a. Applications:**
 20/00900/FUL – Mill Hill Barn, Mount Pleasant Farm, Church Lane
 Erection of an outbuilding
 20/01166/FUL – Studio One, 3A Main Street
 Variation of condition 2 of permitted application 19/00330/FUL (change of use from hair salon to café) to allow extended opening hours (revised submission)
 20/01271/TCA – Hazelwood House, Church Lane
 Fell apple tree in a conservation area
 20/01170/FUL – 20 The Cranbrooks
 Erection of 1.5m boarded fence on top of existing brick boundary wall to side and rear
- b. Consultations/Other:**
 20/00738/FULM – Somerset Nursing Home, 1 Church Lane
Application withdrawn.
- c. Planning submissions:**
 To discuss and resolve a plan to approve planning application submissions during August with no planned meeting i.e. to hold an extraordinary planning meeting.
- 9 Finance:**
 To discuss and resolve ongoing costs related to maintaining the Playpark COVID safe.
- a. Payments to be made under delegated powers:**
 None.
- b. Payments to be made:**
- | | |
|-------------------------------------|----------|
| Zoom subscription | £14.39 |
| Graham Alderson (painter/decorator) | £1940.00 |
| Autela Payroll Services Ltd | £64.01 |
| Expenses for reopening Playpark | £TBC |
- c. Receipts:**
 None.
- d. Other:**
 Clerk's salary at rate already confirmed, plus any receipted expenses.
- 10 Reports from Committees and Working Groups:**
 Finance and Planning have not met as these matters are dealt with by the full Council (see agenda items 8 and 9). No meetings of other groups as a consequence of the coronavirus pandemic.
- 11 Playpark inspection:**
 To discuss and resolve the recommendations of the Operational Inspection that took place on Tuesday 21st July.
- 12 Parish Council drop-in event:**
 To discuss and resolve the possibility of a further event to engage with residents. Outside location to be looked into to adhere to social distancing.
- 13 Recycling collections:**
 To discuss the collections of recycling by City of York Council.
- 14 Annual Leave:**
 Council to approve annual leave dates for the Clerk.
- 15 Items for next agenda:**
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Closure of Part 1

Part 2:

16 Confidential business:

To be used only when discussing staff contracts, tenders, payments and subjects of litigation if/when needed.

Closure of Part 2

End of meeting time: