

General

1. This document sets out the expected outturn for Wheldrake Parish Council's 2019-2020 budget as agreed by resolution of the full Parish Council at its meeting on December 11th, 2019.
2. Importantly, it sets out the budget for the year beginning April 1st, 2020 as approved at the Wheldrake Parish Council meeting on December 11th, 2019.
3. The budget as approved determined and Wheldrake Parish Council resolved that the Wheldrake Parish precept for 2020-2021 is £40,000.
4. This is a publicly available document and will be accessible on Wheldrake Parish Council's website and notice board.

Reserves

5. Reserves are shown on two lines of entry. The first is a committed reserve for replacement of equipment in the under-fives' area of the playpark which is the responsibility of Wheldrake Parish Council.
6. The second element of reserves is a general reserve sufficient to fund the essential day-to-day operations of Wheldrake Parish Council and may also be used for an immediate response to significant unforeseen events. The Parish Council resolved to discuss the level at which this reserve is set. This discussion will take place at the January 2020 meeting of the Parish Council. Should the Parish Council determine that the level of this reserve should be less than budgeted, the Parish Council will discuss and resolve how any surplus reserve sum should be allocated going forward.

Operational expenditure

7. This element of the budget sets out the anticipated expenditure on the day-to-day operations of Wheldrake Parish Council and each line of entry is referenced by a number within the notes set out after the table detailing the budget.
8. The budget does not constitute a commitment to incur expenditure and enter into contracts as the business case for each element is subject to further consideration by and resolution of the full council at either a regular or emergency meeting of the Parish Council.
9. The day-to-day expenditure includes the lengthsman's contract which is to be renewed following competitive tender.

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10. The costs of the Friday and Saturday evening bus service is substantially less than the £6,000 budgeted for 2019-2020. This is reflected in the 2019-2020 outturn. This represents a 62% share of the costs borne by parishes on the line-of-route of these services. It is unfortunate that the £6,000 figure continued in use right up to the budget meeting at which the former Chair of Wheldrake Parish Council and Ward Councillor in her statement made as a resident of Wheldrake at the start of the December 11th budget meeting of the Parish Council.
11. For 2020-2021, in the absence of the usage statistics on which the 2020-2021 commitment will be determined, the figure shown for 2020-2021 is the same as for 2019-2020. The Parish Council specifically resolved to continue to fund these services through 2020-2021 subject to timely access to the appropriate statistics from which Wheldrake's contribution will be determined and agreement reached between York City Council and all parishes on the line of route of these services.

Grants

12. While this paper sets out the budget for 2020-2021, this paper also includes the specific grants approved for or anticipated for payment in 2019-2020. The sum shown in 2020-2021 is available for applications made between April 1st and October 31st, 2020 for which approval will normally be given at the December 2020 meeting of the Parish Council.
13. The rules for Wheldrake Parish Council are contained within the Standing Orders of the Parish Council which are available on the Council's website or otherwise from the Parish Clerk who will manage the process leading to approval of grants by the full Parish Council.
14. Notes relating to grants are set out below the table that follows the table and are referenced by G followed by another sequential letter. These notes are set out beneath the notes relating to operational expenditure.

Projects

15. As with the operational expenditure, the lines of entry for the remainder of 2019-2020 do not constitute an authority to incur expenditure, except where indicated within the notes to the outturn and budget table. The notes pertinent to projects are indicated by the letter P followed by another sequential letter. These notes are set out beneath the notes relating to operational expenditure and grants

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Wheldrake Parish Council: Budget 2020-2021 as approved December 11th, 2019

Description	2019-2020			2020-2021 Budget	Notes
	Year to date	Rest of year	Total		
Opening balance	19,895.67	45,224.04		24,328.06	
<i>Receipts</i>					
CYC precept	40,000.00	-	40,000.00	40,000.00	*
School parking signs	392.00	-	392.00	-	**
Receipts total	40,392.00	-	40,392.00	40,000.00	
<i>Operational expenditure</i>					
Clerks salary & payroll costs	3,926.00	2,318.00	6,244.00	6,493.76	1
Expenses	231.02	115.51	346.53	400.00	2
Meeting venues	167.50	190.00	357.50	371.80	3
Playpark maintain & inspect	1,307.70	600.00	1,907.70	2,000.00	4
Lengthsman's contract	4,007.70	980.00	4,987.70	5,200.00	5
Village maintenance	1,651.88	300.00	1,951.88	650.00	6
Auditors	380.25	-	380.25	395.50	7
Insurance	-	764.04	764.04	794.60	8
YLCA subscription	-	556.00	556.00	578.24	9
War memorial	17.00	-	17.00	17.68	10
Parish Council NEWS	242.43	272.43	514.86	840.00	11
Training	360.00	-	360.00	740.00	12
Website & .gov email	149.76	-	149.76	191.75	13
Bus subsidy	-	3,251.00	3,251.00	3,381.04	14
Running expenses total	12,441.24	9,346.98	21,788.22	22,054.37	
<i>Projects</i>					
Tour de Yorkshire	351.15	-	351.15	-	PA
Defibrillator	1,662.00	-	1,662.00	-	PB
Village information	-	1,500.00	1,500.00	-	PC
Supporting cycle route to York	-	500.00	500.00	2,000.00	PD
Speed / traffic calming	-			8,500.00	PE
VE day public holiday				500.00	PF
Planters	609.24	-	609.24	-	PG
Picnic bench replacement	-	1,000.00	-	-	PH
Projects total	2,622.39	3,000.00	7,622.39	11,000.00	
2019-2020 committed	-	7,700.00	7,700.00	-	G1
2019-2020 uncommitted	-	600.00	600.00	-	G2
2020-2021 uncommitted	-	-	-	6000.00	G3
Grants total		8,300.00	8,300.00	6,000.00	
Playpark allocated reserve	-	-	-	7,500.00	PJ
Closing balance – general reserve	45,224.04	24,328.06	-	17,773.69	
Closing balance - total	45,224.04	24,328.06	24,328.06	25,273.69	

Supporting notes:

*	Payable in two equal instalments
**	Reimbursement of 2018-2019 expenditure by sponsoring businesses
1	Payroll costs comprises HMRC and payroll service contract. Clerk's salary subject to review for 2019-2020.
2	Clerk only 2019-2020, clerk & chairman 2020-2021
3	Based on 13 hires, including open morning(s)
4	Playscheme current contractor which will be retendered during 2020-2021
5	Toby Johnson current contractor, competitive tender required for 2020-2023
6	Expenditure outside scope of lengthsman's contract
7	Covers both internal (to be appointed) and external (PFK Littlejohn) auditors
8	Includes Insurance Premium Tax
9	Primary source of advice to clerk and council
10	Royal British Legion for wreath

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11	Two issues in 2019-2020 including delivery for one, three issues in 2020-2021 including delivery
12	2019-2020 full council, 2020-2021 new councillors and clerk's professional training
13	Website and .gov emails, includes group email for playpark@wheldrake-pc.gov.uk . No website update planned for 2020-2021
14	Figures are based on current usage statistics and are subject to revision and renegotiation following a further census. Revenue support for service 18 on Friday and Saturday evenings
PA	Bunting and banner held by Parish Council for future reuse
PB	Additional machine for industrial estate
PC	Main Street telephone box refurb and replacement for Parish Council owned notice board adjacent to school
PD	Helping to build the case for a safe cycle route linking York and Wheldrake and momentum of this CYC led project
PE	Options to be evaluated, intent is to purchase mobile speed warning equipment. Specific equipment has to be specified and case for expenditure agreed by the Parish Council
PF	Sum available to support village-led event
PG	Bridges & Buckle supplied these. Requests for more planters to be reviewed
PH	Replacement of all picnic benches, durable recycled plastic construction
PJ	This reserve is allocated to future investment in the playpark with under-fives' area a priority as some equipment while in satisfactory condition at the last regular inspection has only a limited safe-life expectancy. Replacement envisaged in 2021-2022
GA	£1,400 to the Youth Club – contribution to running expenses and equipment; £2,000 contribution to running costs; £3,500.00 contribution to field maintenance and costs of upgrading pedestrian access to village hall; and £800 to purchase buddy benches for the primary school (outside scope of trust funding)
GB	Pending further grant application(s)
GC	To be paid in second-half of year, subject to allocation when grant applications are invited in September 2020 and agreed by full Parish Council