

Wheldrake Parish Council

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Minutes of Wheldrake Parish Council Meeting held at 7pm at White Rose House on Wednesday 29th June 2022

1	Welcome: The Chair welcomed councillors and visitors to the meeting.
2	Apologies and Attendance: Apologies were received and accepted by the Clerk and Cllrs Smith, Buckle and Nelson. Attendees were noted by the clerk.
3	Interests: The Chair reminded members to make any declarations in any agenda item(s).
4	Minutes: Minutes of previous meeting to be signed off at the next meeting. Clerk to note approval. (none were present as Clerk was absent) The Chair discussed several items from the previous minutes: Defibrillators: Councillor Elsy-Jeffre advised the Chair that there are currently no defibrillators working within the village. The reason for this is that she needs codes to be able to check them and these are obtained from the NHS. The Councillor has just received a contact phone number for the Community Defib co-ordinator to obtain these codes and she passed this information to the Chair who will ring tomorrow. It was also noted that one of the defibrillators needs to be screwed back onto the wall. The Chair noted that the Memorial Magnolia went in as expected to commemorate the Queen's Jubilee. The Chair raised that during the previous meeting there had been a complaint regarding the poor communication by the PC. It was noted that since the Councillor Bell had resigned from his role on the Council, the technical systems (such as the website and email) which he managed had experienced problems. Councillor Southern said she would ask Councillor Bell if he would consider returning to the PC and taking up his role again. There were no objections to this. As a consequence of the technical issues, it was noted that some users did not have access to email, nor did they have pictures on the website and others were not on the

	<p>distribution list. It was also noted that the minutes had not been put on the website for some time.</p>
5	<p>Council: N/A</p>
6	<p>Correspondence received:</p> <p>a. Councillor Vassie sent in correspondence in response to an email from the Clerk. The Chair will arrange a meeting with the Councillor to clarify attendance times and to encourage him to attend meetings in the future.</p> <p>b. Craig Morley (Factco) corresponded with the chairman regarding the need for people to sign up within one year of the first installation or it will cost £1500 to install. The PC felt that they were unable to help publicise this as it was not in their remit to assist with the publicity of a private venture.</p>
7	<p>Reports received (for information only) N/A</p>
8	<p>Planning: None</p>
9	<p>Finance: Payments to be made Buckle and Bridges - £132.00 PAYE - £305.00 RFO report: The treasurer stated that he has messaged LittleJohn (external auditors) and has received the bank statements for the last 5 years and most of the backup invoices. He is still missing some backup invoices to allow him to be able to reconcile. He will message the Clerk upon their return and seek to obtain the missing data. Following this he will attempt to complete a balance of accounts for last financial year for approval by the PC. The treasurer will need to speak to LittleJohn regarding completion of the external auditor submission which is awaiting the missing backup invoices.</p> <p>We are currently unable to pay the Big Green Tractor (BGT) bill as the treasurer does not have the invoice. In addition, the Chair states this should only be paid pending agreement that the work has been completed to an acceptable standard. The treasurer and Councillor Myers will investigate this.</p>

	<p>It was noted that the Asset Register needs to have the BGT, netting and strimmer adding.</p> <p>Receipts: None</p> <p>Other: Clerk's salary at rate already confirmed, plus any receipted expenses.</p>
10	<p>Reports from Committees and working groups:</p> <p>Playpark:</p> <ol style="list-style-type: none"> The PC voted to approve the quote for repairing the BGT (broken perspex) of £300.00. The PC voted to approve to pay Playscheme the remaining balance of £24,464.16. One spar of the tractor wheel is split and needs to be replaced. Councillor Myers and the Chair will meet a member of Playscheme at the playpark to discuss the outstanding work. The netting on the side of the Mugga has been split and needs to be looked at with respect to understanding the cause and if it is under warranty. It was agreed that all under 5's signs and COVID signs should be taken down and a general sign should be put up to advise conduct within the playpark. The play park group will meet next Wednesday at 7pm to discuss signage. <p>Village Maintenance:</p> <ol style="list-style-type: none"> The PC believes that a number of verges are currently in a poor condition. Councillor Buckle has a list of what land belongs to the PC and which belong to the local government. The problem is that the PC verges are being cut by PC, but local government verges are not. The PC advised that we should get Toby to cut all grass within the village including the local government verges and claim the money back. Chair is to speak to the YLCA about this recommendation. The PC voted to approve Toby to tidy up all grass land through the village. Snickets – it was proposed that we ask Toby to place stone chippings on the snicket between the shop and the school. This was approved. Planters – Recommendation that we plant bulbs (potentially via Brunswick Nursery) in these in autumn and we highlight again that these can be adopted. This was approved.

	<ul style="list-style-type: none"> d. Hedge in Beck Lane needs to be cut back. Agreed that Toby should be approached to cut this back. e. FactCo and pavements: There have been a number of York Stone slabs which have been damaged (3-5). Agreed that we should provide evidence (photographic) as to where we think work needs to be completed. We also need to ensure the FactCo PM donates what he agreed (donation at Christmas for which ever cause the village wishes or selection boxes) as compensation for the disruption caused. These photos should be passed to Councillor Wilkinson in the first instance (not Zoho) f. Poo Bin (Mount Pleasant) – Agreed that we will place a bin here.
11	<p>Co-elect new Councillor:</p> <p>The Councillors welcomed Jane Brown to the meeting, Jane reported that she had not had the co-option documentation and neither had Councillor Elsy-Jeffre. The chair noted this for resolution.</p>
12	<p>Items for next agenda:</p> <ul style="list-style-type: none"> - Councillor training - Defib training - Playpark - Pavement - Village Maintenance for Toby - Speeding - Grant applications - Sandhole woods - Policies